

# Committee/Council/Senate Report



## Committee - Institutional Program Review

**Purpose Statement:** The purpose of the Institutional Program Review Committee:

1. Make recommendations to District Governance Senate on policies and procedures related to program review.
2. Develop the program review template, ensuring alignment with the District mission, accreditation standards, and district planning.
3. Conduct annual assessments of its own processes.

**Membership:** Jonna Schengel-Co-Chair, Administration

Thea Trimble - Co-Chair, Faculty

James McDonnell - Faculty

Jessica Morrison - Administration, Student Services

Nick Terry - Classified

Catherine McGuire - Classified

Ahsen Baig - Classified

Dali Ozturk - Director, Resource, Planning, & Effectiveness

Brenden Stevens -student representative

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<p><b>2016.2017 Educate District Councils/Committees</b> - 2016.2017 Educate district councils/committees on the purpose and value of PR in guiding continuous improvement. <b>Initiative Status:</b> Active <b>Objective Year(s):</b> 2016 - 2017 <b>Start Date:</b> 09/06/2016</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year <b>Result:</b> Carried Forward PR Survey revealed specific areas of training are indicated such as 1) PR Overview/purpose/best practices, 2) Trac Dat/logistics, 3) Budget/resource allocation, 4) Outcomes/Assessment. IPRC recommends training for Deans on how to use Audit rubric and help with PR editing IPRC recommends reducing the number of "actions" pulled forward from previous years - makes the copy of PR too lengthy. (02/22/2017)</p>	
<p><b>2016.2017 Educate in best practices</b> - Educate District PR units in best practices for program/unit data analysis. <b>Initiative Status:</b> Active <b>Objective Year(s):</b> 2016 - 2017</p>	<p><b>Directly related to Outcome</b></p>	<p><b>Report Type:</b> Mid-Year <b>Result:</b> Carried Forward PR Audit was completed on 15 randomly selected units; multiple auditors for each one. 81% agreed that units clearly stated the outcomes; 41% agreed that units used data to support conclusions and</p>	

<i>Initiatives</i>	<i>Evaluations</i>	<i>Results</i>	<i>Actions</i>
<b>Start Date:</b> 09/06/2016	<b>Directly related to Outcome</b>	plans. Training opportunities can be used to help PR units to address uploading assessment data that is complete, training on evaluation of outcome cycle and not just the data and training on how to develop goals for one year. (02/22/2017)	
<b>2016.2017 PR Training</b> - Provide ongoing PR Training to all units <b>Initiative Status:</b> Active <b>Objective Year(s):</b> 2016 - 2017	<b>Directly related to Outcome</b>	<b>Report Type:</b> Mid-Year <b>Result:</b> Carried Forward Data from PR Survey and Audit will be used to plan training in Spring and Fall semesters that is more specific. Training session from Fall 2016 had the highest attendance and participants noted it was helpful to have training during the time they were actually writing and completing the PR report. More training will be scheduled for Fall 2017. (02/22/2017)	
<b>2016.2017 Joint Meeting: IPRC, IPEC, Budget Committee</b> - Facilitate joint meeting with IPRC, IPEC, Budget Committee to improve processes and work of each committee. <b>Initiative Status:</b> Active <b>Objective Year(s):</b> 2016 - 2017 <b>Start Date:</b> 09/06/2016	<b>Directly related to Outcome</b>	<b>Report Type:</b> Mid-Year <b>Result:</b> Carried Forward This will be scheduled for April/May of 2017. Not yet completed. (02/22/2017)	